

Volunteer Information

~Procedure~

Please select dates from the attached **Volunteer Sign-up Calendar** and return the form to the office. The manager of the event will contact you prior to the date you have selected to confirm and give you any further information. Please remember to sign in at the Volunteer Book so we can record your participation. It will be located in the secretary's office. **Managers will offer you BCHP Bucks for the time you spent volunteering.** Please call the office for more details and questions at 610-847-8597 or Manager@BucksCountyHorsePark.org

~Duties~

Announcer:

Duties include keeping the competitors and spectators updated on the day's event, keeping the event running on time, relaying the judge's instructions to competitors in a class, announcing the results, assisting with scoring and acknowledging the sponsors (*enjoy public speaking*).

Scorer:

Duties include calculating the scores for dressage tests, calculating time on courses for Horse Trials and Hunter Paces, calculating jumping faults for Horse Trials, Combined tests, and jumper classes, Champion and Reserve Champion for Show divisions. (*Good with details*).

Gate Keepers:

Duties include getting competitors into the classes or into the correct dressage ring on time. Establishing an "order of go" for individual jumping rounds. May have to help reset jumps and courses (*fairly assertive*).

Ring Stewards:

Duties include assisting the judge and may involve relaying instructions to the announcer, timing jumping rounds, writing down judges comments. The use of a radio is usually required and bit checking will be required at recognized Dressage Shows and USEA Horse Trials (*comfortable around horses*).

Scribes;

Duties include writing down the comments of the dressage judge while they judge the test, insuring the judge has the correct test, and checking the number of the competitor (*quick writer*).

Jump Crew:

Duties involve resetting knocked down fences and raising and lowering courses as described in the Prize list (*can lift 40lbs and tolerate heat and cold*).

Jump and Cross Country Obstacle Judge;

Duties involve sitting out on a cross country course and judging how competitor negotiated an obstacle or jumped an obstacle. Use of radio required (*focused*).

Ribbons:

Duties include tallying points, organizing and distributing ribbons and prizes (*detail orientated*).

Runners:

Duties include collecting scores from Dressage Rings, Stadium or Cross Country Judges and bringing them to the scoring area (*good physical condition*).

Registration:

Duties assisting competitors with their entries, checking competitor's paperwork for completion of the entry, handing out numbers, recording entries on the class lists, working with the gate keeper, ring steward and announcer to make sure the day goes smoothly (*good people skills*).

Starters:

Duties include establishing an "order of go," recording the time of departure of competitors on jumping XC courses, Hunter Paces or Chases (*fairly assertive*).

Other Volunteer Duties may include: jump and sign building painting, landscaping, office support, and decorating and building of courses prior to an event or horse show.